

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Reconstitution of Admission Committee in KMEA College of Arts and Science, Kuzhivelippady –M.G. University U.G. Admission- Academic Year 2026-27–Order issued-reg:-

Kmeaarts/PP/No.414/Admn./2026-2027

Date: 24-04-2026

ORDER

The Admission Committee, of KMEA College of Arts and Science, to administer the admission related works of the College for the Academic Year 2026-27 is hereby reconstituted w.e.f 24-04-2026, with the following members.

The Committee Consists of :

1. Prof. (Dr.) K M Abdul Karim (Principal)-Chair Person
2. Ms. Anisha Shaji (Administrative Officer) -General Convenor
3. Ms. Jabeena M A (Dept. of Commerce)
4. Ms. Merin Stanley (H.O.D, Dept. of Psychology)
5. Ms. Saritha K M (Dept. of Commerce)
6. Ms. Rubiya K B (Dept. of BBA)
7. Ms. Jessy Daniel (Mathematics)
8. Ms. Anjanan K O (Cyber Forensics)
9. Ms. Anisha .T.M (Malayalam)
10. Ms. Rajitha N. (Hindi)
11. Ms. Faseela P Ismail (Dept. of BCA)
12. Mr.Bittu Kurian Babu. (Dept. of BCA) –Admission promotion
13. Dr. Sylesh S (Dept. of Commerce)- Admission Promotion
14. Mr. Sahad A A (Dept. of English) - Admission Promotion
15. Ms. Reneesha Thasni Khan (Admn. Asst.) - Admission Promotion

Kuzhivelippady

PRINCIPAL

24.04.2026

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Formation of Faculty Selection Committee in KMEA College of Arts and Science, Kuzhivelippady –Order issued-reg:-

Kmeaarts/PP/No.415/Selection./2026-2027

Date: 24-04-2026

ORDER

As per the norms put forwarded by M G University, the Faculty Selection Committee is re-constituted w.e.f 24-04-2026 in KMEA College of Arts and Science, Kuzhivelippady, for the Academic Year 2026-'27.

The Committee consists of the following members:-

1. Prof. (Dr.) K M Abdul Karim (Principal)
2. Ms. Sangeetha K (IQAC Co-ordinator)
3. Dr. Sylesh S (HOD, Dept. of Commerce)
4. Ms. Merin Stanly (HOD, Dept. of Psychology)
5. Ms. Dani Varkey (HOD, Dept. of English)
6. Ms. Rubiya K B (HOD, Dept. of BBA)
7. Ms. Saritha K M (Dept. of Commerce)
8. Shri. Riaz Ahmed Sait (Chairman, KMEA College of Arts and Science)
9. Adv. K A Jaleel (Secretary, KMEA College of Arts and Science))
10. Adv. P A Abdul Majeed Parakkadan (Secretary, KMEA)
11. Dr. Amar Nishad (Director, KMEA College of Arts and Science)
12. Ms. Anisha Shaji (Administrative Officer)

PRINCIPAL

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA**PROCEEDING OF THE PRINCIPAL**

Formation of the Governing Body in KMEA College of Arts and Science, Kuzhivelippady, for the Academic Year 2026-27–Order issued-reg:-

Kmeaarts/PP/No.416/Gov.Bod/2026-2027

Date: 24-04-2026

ORDER

The Governing Body, of KMEA College of Arts and Science, for the Academic Year 2026-27 is hereby re-constituted w.e.f 24-04-2026, with the following members.

The Committee consists of the following members:-

1. Shri. Riaz Ahmed Sait (Chairman, KMEA College of Arts and Science)
2. Adv. K A Jaleel (Secretary, KMEA College of Arts and Science))
3. Prof. (Dr.) K M Abdul Karim (Principal)
4. Ms. Sangeetha K (IQAC Co-ordinator)
5. Ms. Saritha K M (Nodal Officer)
6. Ms. Dani Varkey (HOD, Dept. of English)
7. Ms. Anisha Shaji (Administrative Officer)

PRINCIPAL

KMEACOLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

The Curricular, Co-Curricular and Extra - Curricular Duties assigned to the members of Teaching & Non teaching staff of KMEA College of Arts & Science, for the Academic Year 2026-2027. The teachers who are in charge of the activities are required to discharge their duties diligently and start necessary action immediately - Order issued.

KMEA Arts/P/No. 417/Duties/2026-2027

01-06-2026

ORDER

The following are the Curricular, Co-Curricular and Extra-Curricular duties assigned to the members of Teaching & Non teaching staff of KMEA College of Arts and Science, for the Academic Year 2026-27. The teachers who are in charge of the duties are instructed to discharge their activities diligently and sincerely. They are directed to keep the Register of Meetings, Enrolment Register, Notice Book, Minutes book, etc. The Program photos (to be uploaded in the College Website) must be forwarded to the Principal on the same day of the Program. The teachers are also instructed to submit an "ACTION PLAN" of the proposed activities, for the Academic Year 2026-2027, to the Principal, on or before 6th June 2026, counter signed by the Program co-ordinators in the Campus Ms. Jabeena M A & Ms. Regha P Antony (Dept. of Commerce).

(1) University, Internal and Model Examinations

- Prof.(Dr.)KM Abdul Karim—(Chief Superintendant)
- Ms.Saritha K M (Senior Asst.Superintendent)
- Ms.Faseela P Ismail (Internal cum Model Examinations)
- Ms. Sumayya Subair (Psychology)
- Ms. Anju Preman (Commerce)
- Ms. Rubiya K B (BBA)

- Ms. Fathima S Farzana (BA English)

(2) IQAC Co-ordinator

- Ms.Sangeetha K (Co-ordinator)
- Dr. Sylesh S (Joint Co-ordinator 1)
- Ms. Saritha K M (Joint Co-ordinator 2)
- Ms. Merin Stanly (Joint Co-ordinator 3)

(3) ERP System

- Dr.SyleshS (Convenor)
- Ms. Merin Stanly
- Mr.Bittu Kurian Babu

(4) Staff Advisor

- Mr.Sahad A A

(5) College Union Election

- Mr.Bittu Kurian Babu(Returning Officer)
- Mr. Sajeev Paul (Asst)

(6) College Magazine

- Prof.(Dr.)K.M.Abdul Karim-Principal(The Chief Editor)
- Ms. Anisha T.M (Staff Editor)
- Ms.Merin Stanly (Asst. Staff Editor)
- Ms. Rajitha N(Hindi Editor)
- Mr.Sahad A A(English Editor)

(7) College Calendar

- Prof.(Dr.)K M AbdulKarim (Principal)
- Ms.Anju Preman

**(8) College Common
Time Table**

- Ms. Jesia M J (Convenor)
- Ms. Harsha Mohsin N M
- All HOD's and Tutors

(9) Nature Club

- Ms.Dani Varkey(Convenor)
- Mr.Seby Jose
- Ms. Fathima S Farzana

(10) Womens' Cell

- Ms.Anisha T.M(Convenor)
- Ms.Merin Stanly
- Dr.Deepa K Gopalan
- Ms.UM Fabi

(11) Film,Music and Drama Club

- Ms. Fathima S Farzana (Convenor)
- Ms.Anisha TM(Joint Convenor)
- Mr. Sahad A A
- Ms. Sifnamol P A

(12) Literary Club

- Ms.Rajitha N (Convenor)
- Ms. Asha A
- Ms.Merin Stanly
- Ms.Anisha T.M
- Mr. Sajeew Paul

(13) P.T.A

- Ms.Dani Varkey (Secretary)
- Ms.Jessia M J(Joint Secretary)
- Ms. Rubiya K B (Joint Secretary)
- Ms. Merin Stanly (Joint Secretary)
- Ms. Anjana K O (Joint Secretary)
- Mr. Sajeew Paul (Joint Secretary)

(14) College Website

- Prof.(Dr.)K.M.Abdul Karim (Principal)
- Mr.Sreejith K S
- Mr.Sanjith Saji

(15) Counseling

- Ms.Sherina Nasib (College Councilor)
- Ms.Merin Stanly(Co-Councilor)
- Ms. U M Fabi
- Ms. Anju Preman V
- Ms. Harsha Mohsin N M

(16) Sports Promotion

- Mr.Kannan R Ramesh(Physical Education)
- Mr.Bittu Kurian Babu
- Mr.Seby Jose
- Mr. Sajeew Paul

(17) Academic Monitoring Committee/Tutorial System/Mentoring System

- (a) Dr.SyleshS (Convenor)
- (b) Ms.Saritha KM(Nodal Officer)
- (c) Ms. Sangeetha K (IQAC Co-ordinator)
- (d) H.O.Ds

(18) Computer Lab &Lab Maintenance

- Mr.Sreejith K S
- Mr.Sanjith Saji

- Mr.Bittu Kurian Babu(Faculty in Charge)

(19) Scholarships

- Ms.Faseela P Ismail(Convenor)
- Ms. Surya S(BBA)
- Ms.Jabeena MA(Commerce)
- Ms. Adila Parveen (Psychology)
- Ms. Fathima S Farzana (English)

(20) Ethics and Value Education Committee

- Ms.Jessy Daniel(Convenor)
- Ms. Rekha P Antony(JointConvenor)
- Ms. Sumayya Subair (Psychology)
- Ms. Harsha Mohsin N M (English)

(21) Library Advisory Committee

- Mr.Marimuthu K(Librarian)(Convenor)
- Dr.Sylesh S(Commerce)
- Mr.Sahad A A(English)
- Ms.Sangeetha K(BCA)
- Ms.Merin Stanly(Psychology)

(22) Internal Complaints Committee

- Prof. (Dr.)K M Abdul Karim (Chairman-Principal)
- Ms.Sangeetha K(IQAC Coordinator)
- Ms.Merin Stanly(Convenor)
- Ms. Saritha K M (Nodal Officer, FYUGP)
- Ms.Rajitha N(Member)
- Ms.Anisha Shaji(Member)

(23) Anti Ragging Committee

- Prof.(Dr.)KM Abdul Karim(Chair person)
- Mr.Sahad A A(Convenor)
- Ms.Sangeetha K
- Ms.Rajitha N
- Ms.Anisha Shaji (A.O, Member)
- SHO Edathala Police Station
- PTA Vice President
- Local Media/NGOs

(24) Disciplinary Committee

- Ms.Rajitha N(Convenor)

- Mr.Sahad AA(Joint Convenor)
- Ms.Sangeetha K(Joint Convenor)
- Dr.Sylesh S(Joint Convenor)

(25) Departmental Disciplinary Committee

(A) COMMERCE

- Dr.Sylesh S(HOD)
- Ms.Jabeena M A
- Dr.Deepa K Gopalan

(B) BBA

- Ms.Rubiya K B (HOD)
- Ms.Surya S

(C) BCA

- Ms.Sangeetha K(HOD)
- Mr.Bittu Kurian Babu
- Ms.UM Fabi

(D) BA (ENGLISH)

- Ms.Dany Varkey (HOD)
- Mr.Sahad A A

(E) BSc (PSYCHOLOGY)

- Ms.Merin Stanly(HOD)
- Ms. Sumayya Subair

(F) BSc (CYBERFORENSICS)

- Ms.Anjana K O

(26) Career Guidance Cell & Placement Cell

- Mr.Bittu Kurian Babu(Convenor)
- Mr.Seby Jose(Joint Convenor)
- Ms.Rubiya K B

(27) Anti-Narcotic Cell

- Ms.U M Fabi(Convenor)
- Mr.Seby Jose(Joint Convenor)
- Ms.Rajitha N (Joint Convenor)
- Mr. Sajeev Paul(Joint Convenor)

(28) Equal Opportunity Cell

- Ms.Surya S(Co-ordinator)
- Ms.Faseela Plsma (Minority Cell)

- Ms.Anju Preman(SC/STCell)
- Ms. Vandana Mohan (OBC Cell)

(29) IQAC(Internal Quality Assurance Cell)

- Prof.(Dr.)K.M.AbdulKarim-Principal(Chair-Person)
- Ms.Sangeetha K(IQAC Co-ordinator)
- Dr.Sylesh S(HOD-Commerce)Joint Co-ordinator1
- Ms.Saritha K M(Dept.of Commerce)Joint Co-ordinator2
- Ms.Merin Stanly(HOD,Psychology)Joint Co-ordinator3
- Mr.SahadA A(Dept.of English)
- Ms.Dani Varkey(Dept.of English)
- Mr.Bittu Kurian Babu(Dept.of BCA)
- Ms.RajithaN(General Dept.)
- Ms. Rubiya K B (Dept. of BBA)
- Ms. Anisha Shaji(Administrative officer)

(30) NAAC Activities Auditing Committee

- Prof.Dr.K M Abdul Karim (Principal)
- Ms.Sangeetha K (IQAC Co-ordinator)
- Ms.Dr.Sylesh S (HOD Commerce)
- Ms.Merin Stanly (HOD Psychology)
- Ms. Rubiya K B (BBA)
- Mr.Sahad A A (English)
- Ms. Rajitha N (Hindi)

(31) ED Club

- Ms.Rubiy K B(Co-ordinator)
- Dr.Deepa K Gopalan (Commerce)
- Ms. Fathima S Farzana (English)
- Ms. Harsha Mohsin N M(English)

(32) IIC(Institutions' Innovation Council)

- Ms.Teenu P Babu(Co-ordinator)
- Ms.Anjana K O (Cyber Forensics)
- Ms. Vandana Mohan (BBA)

(33) R&D

- Ms. Anjana K O (Convenor)

- Ms. Surya S (BBA)
- Ms. Sumayya Subair (Psychology)

(34) Research Promotion Council

- Dr. Deepa K Gopalan (Co-ordinator)
- Mr. Sahad A A (Member-Arts)
- Dr. Sylesh S (Member-Commerce)
- Ms. Naziya P M (Member-BCA)

(35) NSS

- Mr. Seby Jose (Convenor)
- Ms. Rajitha N (Hindi)
- Ms. Asha A (English)
- Ms. Anisha TM (Malayalam)
- Mr. Bittu Kurian Babu (BCA)
- Dr. Sylesh S (HOD Commerce)
- Mr. Sajeev Paul (BBA)

(36) Palliative Care Unit

- Ms. Sifnamol P A (Convenor)
- Ms. Teenu P Babu (Joint Convenor)

(37) Red Cross Unit (Unit No. 046)

- Mr. Seby Jose (Programme Officer)
- Ms. Jesia M J (Asst. Programme Officer)
- Ms. Adila Parveen (Psychology)
- Mr. Sajeev Paul (BBA)

(38) College News Letter

- Ms. Rajitha N (Convenor)
- Dr. Deepa K Gopalan (Commerce)
- Ms. Fathima S Farzana (English)
- Mr. Marimuthu (Librarian)
- Ms. Sifnamol P A (Statistics)

(39) Add-on Programmes & MOU's

- Ms. Saritha K M (Co-ordinator)
- Ms. Faseela P Ismail (Member)
- Ms. Anjana K O (Member)
- Ms. Anisha T M (MOU-Member)
- Ms. Vandana Mohan (Member)
- Ms. Sifnamol P A (Member)

(40) Certificate Courses

- Ms.Naziya P M(Co-ordinator)
- Ms.Anju Preman V(JointCo-ordinator)
- Ms. Sumayya Subair (Psychology)
- Ms. Vandana Mohan (BBA)

(41) Alumni Association

- Ms.Jabeena M A(Co-ordinator)
- Ms.JessiaM J(Co-ordinator-B.Com)
- Ms.Faseela P Ismail(Co-ordinator-BCA)
- Ms.Surya S(Co-ordinator-BBA)
- Ms. Adila Parveen (Co-ordinator–Psychology)
- Ms.DanyVarkey (Co-ordinator -English)

(42) Electoral Club

- Ms.Anju Preman V(Convenor)
- Ms.Teenu P Babu (BCA)
- Ms. Vandana Mohan (BBA)
- Ms. Sifnamol P A (Statistics)

(43) MEDIA CELL

- Mr.Sreejith K S(General Convenor)
- Mr.Sanjith Saji (Lab Asst.)
- Mr.Bittu Kurian Babu (BCA)
- Mr. SahadAA (English)

(44) IDEA LAB

- Mr.Sreejith K S(Lab Asst.)
- Ms.Sangeetha K(IQAC Co-ordinator)
- Ms.Naziya P M(BCA)
- Ms.Bittu Kurian Babu(BCA)

(45) Physical Education

- Mr.Kannan R Ramesh(Instructor)

46) Cultural Club

- Mr.Sahad A A (Convenor)
- Ms.Surya S (BBA)
- Ms. Anisha T M(Malayalam)
- Ms. Sifnamol P A (Statistics)
- Mr. Harsha Mohan N M (English)

(47) Office Administration

- Ms.Anisha Shaji(Administrative Officer-A/O)

- Ms.Sabitha O H(Administrative Asst.)
- Ms. Subaida P A(Administrative Asst.)
- Ms.Thasny M S(Administrative Asst.)
- Ms.Reneesha Thasni Khan(Administrative Asst.)

(48) Accountant

- Ms.Sujitha M H

(49) Library

- Mr.Marimuthu(Librarian)
- Ms.Mubeena M A(Library Asst.)

(50) System Administrators

- Mr.Sreejith K S
- Mr.Sanjith Saji

(51) Computer Expertisers

- Ms.Subaida P.A
- Ms.Thasny M S
- Ms. Reneesha Thasni Khan

(52) Programe Co-ordinator in the Campus

- Ms.Jabeena M A (Commerce)
- Ms. Rekha P Antony (Commerce)

(53) Just A Drop(Best Practice)

- Ms.Dani Varkey (English)

(54)Nodal Officer (FYUGP)

- Ms. Saritha K M (Commerce)

(55)Internship Coordinator

- Ms. Saritha K M (Commerce) (Convenor)
- Ms. Naziya P M (BCA)
- Ms. Merin Stanly (Psychology)
- Ms. Dani Varkey (English)
- Ms. Vandana Mohan (BBA)

(56) NIRF

- Dr.Sylesh S (HOD Commerce)
- Ms. Anisha TM (Malayalam)
- Mr. Marimuthu (Librarian)

- Ms. Thasny M S(Administrative Assistant)

PRINCIPAL

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Formation of Media Cell - KMEA College of Arts and Science, Kuzhivelippady – Admissions- Academic Year 2026-27–Order issued-reg:-

Kmeaarts/PP/No.419/Media/2026-2027

Date: 01-06-2026

ORDER

As a crucial step taken for promoting the Admission 2026 of KMEA College of Arts & Science, a MEDIA CELL is hereby constituted with the below listed members under the leadership of Mr. Sreejith K S (the Convenor of the Cell). The Cell is formed with the sole aim of assisting the Social Media Team in popularising the different Departments of KMEA College of Arts & Science in Social Media. As this is an important task, every members will have to act diligently and sincerely.

The Committee Consists of :

1. Prof. (Dr.) K M Abdul Karim (Principal)-Chair Person
2. Ms. Anisha Shaji (Administrative Officer) – Co- Chair Person
3. Mr. Sreejith K S (General Convenor)
4. Ms. Sanjith Saji (Co-Convenor)
4. Ms.-Regha P Antony (Dept. of Commerce) - Co-Convenor
5. Mr.Bittu Kurian Babu. (Dept. of BCA) - Co-Convenor
6. Ms. Vandana Mohan (Dept. of BBA) - Co-Convenor
7. Mr. Sahad A A (Dept. of English) - Co-Convenor
8. Ms. Merin Stanly (Dept. of Psychology) - Co-Convenor

PRINCIPAL

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Formation of Anti- Harassment Committee- Institutional Level-Academic Year- 2026-27- prevention, safeguarding harassment incidents-Enquiry and Redress Mechanism, in KMEA College of Arts & Science, Kuzhivelippady, campus. reg:-

Kmeaarts/PP/No./420/Hrsmnt./2026-2027

Date 01-06-2026

The ANTI-HARASSMENT COMMITTEE is re-constituted w.e.f 01-06-2026 in KMEA College of Arts & Science, Kuzhivelippady, Edathala, at the Institutional level for the ACADEMIC YEAR 2026-27, for preventing and safeguarding Harassment related incidents, so as to protect the Campus from all such incidents, as per the M.G. University guidelines and following the NORMS prescribed by the Hon. Supreme Court of India. A Complaint Mechanism is functioning in the Institution to deal with such cases regarding Harassments, relating to students, faculty and other employees. Confidentiality is the core of this Redress Mechanism. The Committee is headed by a senior lady faculty of the Institution, a third party participation is also there in the Committee.

The Committee consists of the following members.

CONSTITUTION

1. Ms. Merin Stanly (HOD)(Dept. of Psychology)- (Convenor)
2. Dr. Deepa K Gopalan (Dept. of Commerce) (Joint Convenor)
3. Ms. Rubiya K B(Dept. of BBA)
4. Ms. Fathima S Farzana (Dept. of English)
5. Ms. Sifnamol P A(Statistics)
6. Ms. Anisha Shaji (Administrative Officer)
7. P.T.A. Vice President
8. Ms. Mafeena (Ward Member, Edathala Grama Panchayath)
9. Ms. Asifa V S (U.G. Representative, 3rd year BBA)

PRINCIPAL

Copy to:-

- 1) The Director, KMEA College of Arts & Science
- 2) Administrative Officer
- 3) Secretary, KMEA College of Arts and Science.

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA**PROCEEDINGS OF THE PRINCIPAL**

Formation of the Ethics and Value Education Committee-Academic year 2026-27-KMEA College of Arts and Science, Kuzhivelippady-Institutional level Re-Constitution-reg;

KMEA Arts/P/ No.421 /Ethics./2026-27

01-06-2026

ORDER

With reference to the Judgement of the Court of Law and related University Circulars, the Institutional level Ethics and Value Education Committee is re-constituted w.e.f 01-06-2026 in KMEA College of Arts and Science, strictly following the M.G. University Guidelines. The Committee is entrusted with the duties of cultivating Values among students and mould their character upon a strong thrust of Ethical Norms. Committee is to frame a PLAN OF ACTION to be executed during the current Academic year (2026-27). The Committee is to discharge their duties effectively and sincerely. The Committee may conduct programmes for the students of the institution from time to time, in consultation with the Principal and to execute the orders of the Principal, without fail. The Committee consists of the following members;

- 1) Ms. Jessy Daniel – (Mathematics) (Convenor)
- 2) Ms. Regha P Antony –(Commerce) (Joint Convenor)
- 3) Ms. Sumayya Subair (Dept. of Psychology)
- 4) Ms. Fathima S Farzana (Dept .of English)
- 5) Ms. Vandana Mohan (Dept. of BBA)
- 6) Ms. Anju Preman (Dept. of Commerce)
- 7) Ms. Anjana K O (Dept. of Cyber Forensics)
- 8) Ms. Sifnamol P A (Statistics)
- 9) Ms. Harsha Mohsin N M (English)

PRINCIPAL

Copy to:-

- 1) The Director, KMEA College of Arts & Science
- 2) Administrative Officer
- 3) Secretary, KMEA College of Arts and Science.

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA**PROCEEDINGS OF THE PRINCIPAL**

Formation of Equal Opportunity Cell-Academic year 2026-'27 –KMEA College of Arts and Science, Kuzhivelippady -reg :-

KMEA Arts/PP/No. 422/Equal Opp.Cell/ 2026-27

Date 01-06-2026

ORDER

The Cell for Equal Opportunity in KMEA College of Arts & Science, for the Academic Year 2026-'27 is constituted on 01-06-2026 with the following members. The Members of the Cell are delegated with the duties of protecting and safeguarding the interests of Students of KMEA College of Arts and Science, Kuzhivelippady, vigilantly.

Constitution of the Cell

- 1) MS. SURYA S (DEPT.OF BBA)(CO-ORDINATOR)
- 2) MS. FASEELA P ISMAIL (DEPT. OF BCA)(MINORITY CELL)
- 3) MS. ANJU PREMAN (DEPT. OF COMMERCE)- (SC/ST CELL))
- 4) MS. VANDANA MOHAN (DEPT. OF BBA)(OBC CELL)

PRINCIPAL

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Formation Academic Monitoring Committee-KMEA College of Arts and Science –
Academic Year 2026-27 - Order Issued:-

KMEA Arts/P/ 425/Ac .Mon. /2026-'27

01-06-2026

ORDER

The "ACADEMIC MONITORING COMMITTEE " is re-constituted in KMEA College of Arts and Science, for the Academic Year 2026-27 on 01-06-2025. The Committee is delegated with the duties of monitoring the ACADEMIC ACTIVITIES of the Institution and is entrusted with the duties of creating an excellent Academic atmosphere ,with in the Institution. The Committee is also responsible for Coordinating all the Extra-Curricular and Co-Curricular activities of students within the Institution, diligently and sincerely

CONSTITUTION OF THE COMMITTEE

1. Dr. Sylesh S (HOD, Dept. Commerce) (Convenor)
2. Ms. Saritha K M (Nodal Officer, FYUGP)
3. Ms. Sangeetha K (IQAC Co-ordinator) (Dept of BCA)
4. Ms. Dani Varkey (HOD, BA English)
5. Ms .Rubiya K B (HOD, BBA)
6. Ms. Merin Stanly (HOD, Dept. of Psychology)

PRINCIPAL

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Conduct of Add- On -Programmes- KMEA College of Arts and Science-Academic Year 2026-'27- reg :-

KMEA Arts/PP/No.426/Add -on / 2026-27

Date 01-06-2026

ORDER

Ms. Saritha K M (Dept. of Commerce) is appointed as the Chief Co-ordinator in KMEA College of Arts and Science for scheduling and conducting Add On Programmes, during the Academic Year 2026-'27. Ms. Faseela P Ismail & Ms. Anjana K O are the Joint Co-ordinators. Ms. Saritha K M is required to Co-ordinate, Organise and Conduct Add On Programmes in the Institution, after investigating the merits and demerits of each Programme, to be conducted in our College, in consultation with the College Authorities and the various Departments.

Ms. Anisha T M (Malayalam), Ms. Vandana Mohan (BBA) & Ms. Sifnamol P A (Statistics) will be assisting Ms. Saritha K M

PRINCIPAL

To

1. Ms. Saritha K M (Co-ordinator)
2. Ms. Faseela P Ismail (Dept. of BCA)(Joint Co-ordinator)
3. Ms. Anjana K O (Dept. of Cyber Forensics) (Joint Co-ordinator)
4. Ms. Anisha T M (Dept. of Malayalam)
5. Ms. Vandana Mohan (Dept. of BBA)
6. Ms. Sifnamol P A (Statistics)

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Formation of Anti- Ragging SQUAD- Institutional Level-Academic Year- 2026-27- prevention, safeguarding from ragging incidents and menace of ragging in KMEA College of Arts & Science, Kuzhivelippady, campus. Reg:-

Kmeaarts/PP/No.427/Ragging. Squad/2026-2027

Date 01-06-2026

ORDER

In KMEA College of Arts & Science, Kuzhivelippady, Edathala, the ANTI-RAGGING SQUAD is re-constituted w.e.f 01-06-2026 at the institutional level for the ACADEMIC YEAR 2026-27, for preventing and safe guarding the Campus from Raging related incidents and to protect the Campus from the menace of RAGGING. The SQUAD is entrusted with the duties of conducting regular meetings and to frame PREVENTIVE measures against Ragging incidents in KMEA College of Arts and Science, and in Hostels. The SQUAD is also directed to submit daily reports to the undersigned at the end of each working day.

The SQUAD consists of the following members.

CONVENORS

- 1) Ms. Dani Varkey (HOD English)- (Convenor)
- 2) Ms. Sangeetha K (HOD BCA) - (Joint Convenor)
- 3) Ms. Rubiya K B (HOD BBA)- (Joint Convenor)
- 4) Dr. Sylesh S (HOD Dept. of Commerce) – (Joint Convenor)
- 5) Ms. Merin Stanly (HOD Psychology) -(Joint Convenor)

MEMBERS

- 1) Ms. Rajitha N (Dept. of Hindi)
- 2) Mr.Rubiya K B(Dept. of BCA)
- 3) Ms. Jessia M J (Dept. of Commerce)
- 4) Ms . Regha P Antony (Dept. of Commerce)
- 5) Ms. Surya S (Dept. of BBA)
- 6) Ms. Jesia M J (Dept. of Commerce)
- 7) Ms. Jessy Daniel (Dept. of Mathematics)
- 8) Ms. Anisha T M (Dept. of Malayalam)
- 9) Ms. Fathima S Farsana (Dept. of English)
- 10)Dr. Deepa K Gopalan (Dept. of Commerce)
- 11)Ms. U M Fabi (Dept. of BCA)
- 12)Ms. Anjana K O (Cyber Forensics)
- 13)Ms. Adila Parveen (Dept.of Psychology)
- 14)Ms. Asha A (Dept.of English)
- 15)Ms. Sifnamol P A (Statistics)

PRINCIPAL

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPDY, EDATHALA

PROCEEDING OF THE PRINCIPAL

Formation of Anti- Ragging Committee- Institutional Level-Academic Year- 2026-27- Prevention, safeguarding from Ragging incidents and menace of Ragging in KMEA College of Arts & Science, Kuzhivelippady, Campus. reg:-

Kmeaarts/PP/No. 428/Ragging./2026-27

Date 01-06-2026

ORDER

In KMEA College of Arts & Science, Kuzhivelippady, Edathala, ANTI-RAGGING COMMITTEE is re-constituted w.e.f 01-06-2026 at the institutional level for the ACADEMIC YEAR 2026-27, for preventing and safeguarding from Ragging related incidents and to protect the Campus from the menace of RAGGING. The Committee is entrusted with the duties of conducting regular meetings and to frame a Plan of Action regarding measures to be implemented, so as to protect the campus from Ragging incidents in the Institution and in Hostels. The Committee is also directed to submit timely reports to the undersigned, as and when necessary. The Committee consists of the following members.

CONSTITUTION

- 1) Prof. (Dr.).K.M. Abdul Karim (Principal) (Chairman)
- 2) Mr. Sahad A A (Dept. of English) (Convenor)
- 3) Ms. Sangeetha K – (HOD,Dept. of BCA) Joint Convenor
- 4) Ms. Saritha K M (Dept. Commerce) –Member
- 5) Mr. Seby Jose (Dept. of Commerce) -Member
- 6) Ms. Sifnamol P A (Dept. of Statistics)-Member
- 7) Ms. Rajitha N (Dept. of Hindi)-Member
- 8) Ms. Rubiya K B (Dept. of BBA)- Member
- 9) Dr. Amar Nishad (Director)-Member
- 10) Ms. Anisha Shaji (Administrative Officer) –Member
- 11) Adv. P A Abdul Majeed Parakkadan (Magt. Member)
- 12) SHO, Edathala Police Station -Member
- 13) P T A Vice President – Member
- 14) Local Media/NGO's
- 15) Ms. Fidha Fathima C B (U.G. Representative, 3rd year BCA) –Member

PRINCIPAL

Copy to:-

- 1) The Director, KMEA College of Arts & Science
- 2) Administrative Officer
- 3) Secretary, KMEA College of Arts and Science.

KMEA COLLEGE OF ARTS & SCIENCE, KUZHIVELIPPADY, EDATHALA

PROCEEDING OF THE PRINCIPAL

**Formation of Anti- Narcotic Cell- Institutional Level-Academic Year-
2026-27- prevention, safeguarding - DRUG ABUSES- measures and solutions,
in KMEA College of Arts & Science, Kuzhivelippady, campus. reg:-**

Kmeaarts/PP/No./429/Anti Narcotic Cell./2026-27

Date 01.06.2026

ORDER

The ANTI- NARCOTIC -CELL is re-constituted w.e.f 01-06-2026 at the Institutional level in KMEA College of Arts & Science, Kuzhivelippady, Edathala, for the ACADEMIC YEAR 2026-27, for preventing and safeguarding DRUG ABUSES and to protect the Campus from such incidents, as per the M.G. University Guidelines. A Complaint Mechanism is hereby formulated in this institution to deal with cases regarding any kind of drug related incidents. The Cell is also entrusted with the duties of conducting Awareness Programmes for the students for the sake of educating the students regarding the dangers of DRUG ABUSES. The Cell is also required to draft a PLAN OF ACTION to be executed during the Academic Year 2026-27.

The Cell consists of the following members.

CONSTITUTION

1. Ms. U M Fabi – (Dept. of BCA)(Convenor)
2. Mr. Seby Jose (Dept of Commerce) – (Joint Convenor)
3. Ms. Rajitha N(Dept. of Hindi)- (Joint Convenor)
4. Ms. Anisha T M (Dept. of Malayalam)
5. Ms. Jabeena M A (Dept. of Commerce)-(PTA Secretary)
6. Ms. Asha A (Dept. of English)
7. Dr. Deepa K Gopalan (Dept. of Commerce)
8. Dr. Sylesh S (Dept. of Commerce)
9. Mr. Sajeew Paul (Dept.of BBA)
10. Ms. Anisha Shaji (Administrative Officer)
11. Adv. P A Abdul Majeed Parakkadan (KMEA Secretary)
12. Ms.Mafeena, (Member, Edathala Grama Panchayath)

PRINCIPAL

Copy to:-

- 1) Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Formation of the Disciplinary Committee – Academic year 2026-27-KMEA College of Arts and Science , Kuzhivelippady –Re- Constitution at Institutional level -M.G. University Code of Conduct Rules, reg:-

KMEA Arts/P/ No.430/Committee /Disc./2026-27

Date 01-06-2026

ORDER

As per the M.G. University Students Code of Conduct Rules 2006, the Disciplinary Committee is re-constituted in KMEA College of Arts and Science, strictly following the M.G. University Guidelines. The Committee is entrusted with the duties of maintaining strict discipline among the students in the College. The Committee is to frame a PLAN OF ACTION to be executed during the current Academic Year (2026-27). The Committee is liable to discharge their duties effectively and sincerely and to Act as an Anchor for the peaceful functioning of the institution and to execute the orders of the Principal, without fail. The Committee consists of the following members:

- (1) Ms. Rajitha N (Convenor) (Dept. of Hindi)
- (2) Mr. Sahad A A (Dept. of English) (Joint Convenor)
- (3) Ms. Sangeetha K (HOD, BCA)(Joint Convenor)
- (4) Dr. Sylesh S (Dept. of Commerce) (Joint Convenor)
- (5) Adv. Abdul Majeed Parakkadan (Secretary, KMEA)
- (6) Dr.Amar Nishad (Director)
- (7) Ms.Anisha Shaji (Administrative Officer)

P R I N C I P A L

Copy to:-

- 1) The Director, KMEA College of Arts & Science
- 2) Administrative Officer
- 3) Secretary, KMEA College of Arts and Science.

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Formation of Library Advisory Committee- KMEA College of Arts and Science – Academic Year 2026-'27 proceedings -reg :-

KMEA Arts/PP/No.431/Library / 2026-27

01-06-2026

ORDER

The Library Advisory Committee in KMEA College of Arts and Science, Kuzhivelippady is hereby re-constituted w.e.f 01-06-2026, with the below mentioned members. The Committee is entrusted with the duties of Regularising the purchases of books for the library, Planning the Library Policies, Forwarding suggestions for improvements, Safe guarding the short comings and to upkeep of Library Registers and other records promptly.

Constitution of the Committee

- 1) MR. MARIMUTHU K (LIBRARIAN) (CONVENOR)
- 2) Dr. Sylesh S (HOD, Dept.of Commerce)
- 3) Ms. Sangeetha K (HOD, Dept. of BCA)
- 4) Mr. Sahad A A (Dept. of English)
- 5) Ms. Merin Stanly (HOD, Dept. of Psychology)
- 6) Ms. Hajara Marwa A R (Students Representative, S5 B C A)
- 7) Mr. Nived N Santhosh (Students Representative, S5 B Com FM)

PRINCIPAL

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA
PROCEEDINGS OF THE PRINCIPAL

Formation of Internal Complaints Redress Committee-Academic year 2026-'27 –
 KMEA College of Arts and Science, Kuzhivelippady -reg :-

KMEA Arts/PP/No.432/Int. Complaints / 2026-27

Date 01-06-2026

ORDER

The Internal Complaints Redress Committee is re-constituted w.e.f 01-06-2026 in KMEA College of Arts & Science, for the Academic Year 2026-'27. The Committee is entrusted with duties of Receiving and Redressing all sorts of complaints, that may arise from the students and members of staff of the Institution. The students can approach the Committee without hesitation with any kind of complaint, that may relate to their Studies, Co –Academic Activities, Internal Marks etc. The Committee will have to enquire about the complaint and to REDRESS the complaints by finding out apt solutions, at the earliest.

Constitution of the Committee

- 1) Prof. (Dr.).K.M. Abdul Karim (Principal) (Chairman)
- 2) Ms. Merin Stanly – (Convenor)
- 3) Ms. Saritha K M – (Nodal Officer, FYUGP)
- 4) Ms. Sangeetha K –IQAC Co-ordinator (Member)
- 5) Ms. Rajitha N (Member)
- 6) Ms. Anisha shaji (Member)

PRINCIPAL

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA
PROCEEDINGS OF THE PRINCIPAL

Formation of Internal Examinations and Evaluation Committee -Academic year 2026-'27 –KMEA College of Arts and Science, Kuzhivelippady -Orders issued- reg :-

KMEA Arts/PP/No.433 /Int.Exmn & Evln. / 2026-27

Date 01-06-2026

ORDER

The Internal Examinations and Evaluations Committee is re-constituted in KMEA College of Arts and Science for the Academic Year 2026-'27 with the following members:-

1. Ms. Saritha K M (Dept. of Commerce) (Nodal Officer)
2. Ms. Faseela P Ismail (Dept. of BCA) (Convenor)
3. Ms. Rubiya K B (BBA)(Joint convenor)
4. Ms. Anju Preman (Dept. of Commerce)
5. Ms.Fathima S Farzana (English)
6. Ms. Sumayya Subair (Psychology)
7. Ms. Anisha T M (Malayalam)
8. Ms. Jessy Daniel (Mathematics)

The Committee is entrusted with the duties and responsibilities of conducting all the Internal Examinations in a CENTRALISED PLATFORM and to monitor all the Internal Evaluation processes within the Institution, of all the Programmes vigilantly, by framing adequate and timely policies. The Committee is also responsible to account the Principal about the performance of the Committee from time to time.

PRINCIPAL

To

1. Ms. Saritha K M (Dept. of Commerce) (Nodal Officer)
2. Ms. Faseela P Ismail (Dept. of BCA) (Convenor)
3. Ms. Rubiya K B (BBA)(Joint convenor)
4. Ms. Anju Preman (Dept. of Commerce)
5. Ms.Fathima S Farzana (English)
6. Ms. Sumayya Subair (Psychology)
7. Ms. Anisha T M (Malayalam)
8. Ms. Jessy Daniel (Mathematics)

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Formation of the Academic Staff Council – Academic year 2026-27– KMEA College of Arts and Science, Kuzhivelippady- Institutional level Constitution - reg:-

KMEA Arts/P/ No. 434/Staff Council/AC /2026-27

Date 01-06-2026

ORDER

The Academic Staff Council (2026-27) of KMEA College of Arts and Science, Kuzhivelippady is re-constituted with effect from 01-06-2026, with the following members. The duty of the Council is to assist the Principal in discharging the Academic, Co-academic and Extra-Academic activities of the Institution. The Council will have to act diligently and effectively, in consultation with the other Committees, Cells, Associations, Clubs etc. functioning in the institution, without fail.

The Committee consists of:

- Principal – Chairman
- 1) Ms. Saritha K M (Nodal Officer, FYUGP)
 - 2) Ms . Sangeetha K (HOD of BCA)
 - 3) Ms.Dani Varkey (HOD of BA English)
 - 4) Ms. Rubiya K B(HOD of BBA)
 - 5) Dr. Sylesh S (HOD Dept. of Commerce)
 - 6) Ms. Merin Stanly (HOD , Psychology)
 - 7) Mr. Bittu Kurian Babu (Dept. of BCA)
 - 8) Mr. Sahad A A (Dept.of BA English)(Staff Advisor)
 - 9) Ms. Rajitha N (Dept. of Hindi) (Convenor)-(Disciplinary Committee)
 - 10) Ms. Faseela P Ismail(Dept. of BCA) Nominated Member)
 - 11) Ms. Anisha Shaji Administrative Officer (Nominated member)

PRINCIPAL

Copy to:-

- 1) Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Youth Red Cross Unit (No.046) in KMEA College of Arts and Science—Re-Appointment of Programme Officer (Academic Year 2026-2027) Order issued- reg :-

KMEA Arts/P/ 435/Red Cross. / 2026-27

01-06-2026

ORDER

The Activities of the Youth Red Cross Unit in KMEA College of Arts and Science, Kuzhivelippady, during the Academic Year 2026-'27 is re-constituted with effect from 01.06.2026 . Mr.Seby Jose (Dept. of Commerce) is hereby appointed as the Programme Officer of the Unit in KMEA College of Arts and Science Kuzhivelippady for the Academic Year 2026-'27 . He is required to go through the rules and guidelines , as envisaged by the Indian Red Cross Society (Ernakulam Branch). Mr. Seby Jose is ordered to act vigilantly in consultation with the Youth Red Cross Authorities and to conduct different programmes and activities , in KMEA College of Arts and Science, Kuzhivelippady , for the Academic Year 2026-'27.

Ms. Jessie M J (Commerce), Ms. Adila Parveen (Psychology) & Mr. Sajeev Paul (BBA) are also appointed as Assistant Programme Officers

PRINCIPAL

To

1. Mr. Seby Jose (Programme Officer) (Dept. of Commerce)
2. Ms. Jessie M J (Dept. of Commerce)
3. Ms.Adila Parveen (Dept.of Psychology)
4. Mr. Sajeev Paul (Dept. of BBA)

Copy to:-

- (1)Secretary, KMEA College of Arts and Science
- (2)Director, KMEA College of Arts and Science
- (3)Administrative Officer, KMEA College of Arts and Science

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Formation of Institutional level Students' Grievance Redress Committee-KMEA
College of Arts and Science – Academic Year 2026-27 - Order Issued:-

KMEA Arts/P/ 436/Gr.Red /2026-'27

01-06-2026

ORDER

The 'Students' Grievances Redress Committee' is re-constituted in K.M.E.A.College of Arts and Science for the Academic Year 2026-'27 with effect from 01-06-2026. The Committee is entrusted with the duties of receiving, analyzing all sorts of complaints from Students and acting as an ANCHOR for solving and redressing all complaints that may arise from Students during their studies. The Committee is headed by a senior most faculty of the Institution . Any student can approach the Committee without any hesitation and the Committee will do all the possible help to solve and redress them urgently.

CONSTITUTION

- (1) Ms. Merin Stanly(HOD, Dept. of Psychology) – (Convenor)
- (2) Ms.Naziya P M (Dept. of BCA)- (Joint Convenor)
- (3) Ms. Sangeetha K (HOD, Dept. of BCA)
- (4) Dr. Sylesh S (HOD, Dept. of Commerce)
- (5)Ms.Dani Varkey (HOD, Dept. of English)
- (6) MsRubiya K B (HOD, Dept. of BBA)
- (7)Ms. Jessy Daniel (Dept. of Statistics)
- (8) Ms. Rejitha N (Dept. of Hindi)
- (9) Ms. Anju Preman V(Dept. of Commerce)
- (10) (PTA Vice President)
- (11) Ms. Badra Sudheesh (5th Semester BCom Tax)
- (12) Dr.Amar Nishad (College Director)
- (12) Ms.Anisha Shaji (Administrative Officer)

P R I N C I P A L

Copy to:-

- 1) The Registrar MG University.
- 2) The Secretary, KMEA College of Arts and Science
- 3) The Director, KMEA College of Arts & Science
- 4) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA
PROCEEDINGS OF THE PRINCIPAL

Formation of Women Cell -Academic Year 2026-'27- KMEA College of Arts and Science Kuzhivelippady -reg :-

KMEA Arts/PP/No.437/Women Cell / 2026-27

Date 01-06-2026

ORDER

The Women Cell of KMEA College of Arts and science is re-constituted w.e.f 01-06-2026. Ms.Anisha T M (Dept. of Malayalam) is appointed as the Convenor of the Women Cell for the Academic Year 2026-27. The Cell is required to organise and conduct Women Empowerment Programmes, Awareness Programmes etc., in consultation with the Joint Convenors of the Cell.

Ms Merin Stanly (Psychology), Dr. Deepa K Gopalan (Commerce) and Ms. U M Fabi (BCA) will be acting as Joint Convenors of the Cell .

PRINCIPAL

To

1. Ms.Anisha T M (Dept.of Malayalam)
2. MsMerin Stanly (Psychology)
3. Dr. Deepa K Gopalan (Commerce)
4. Ms. U M Fabi (BCA)

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

NAAC –Institutional Accreditation Process of KMEA College of Arts and Science, Kuzhivelippady – Re-Constitution of IQAC-2026-'27 reg :-

KMEA Arts/P/ 438/IQAC/ 2026-'27

01-06-2026

ORDER

The IQAC of KMEA College of Arts and Science, Kuzhivelippady is re-constituted with effect from 01.06.2026 with the following members. The Committee is entrusted with the duties of Empowering the existing NAAC related Accreditation Process.

Constitution of IQAC

1. Prof. (Dr.)K M Abdul Karim – Principal-(Chair Person)
2. Ms. Sangeetha K , (IQAC Co-ordinator) (HOD, BCA)
3. Dr. Sylesh S (HOD- Commerce) Joint Co-ordinator 1
4. Ms. Saritha K M (Dept. of Commerce) Joint Co-ordinator 2
5. Ms. Merin Stanly (HOD- Psychology) Joint Co-ordinator 3
6. Ms. Dani Varkey (HOD, Dept. of English)
7. Ms. Rubiya K B(HOD,Dept.of BBA)
8. Mr.Sahad A A (Dept.of English)
9. Mr.Bittu Kurian Babu (BCA)
- 10.Ms. Rajitha N (General Dept.)
- 11.Ms. Anisha Shaji (Member)

MEMBERS

- Dr.Deepa K Gopalan (Dept.of Commerce)
- Ms.Naziya P M(Dept.of BCA)
- Ms.Jabeena M A(Dept.of Commerce)
- Ms.Jessia M J(Dept.of Commerce)
- Ms.Faseela P Ismail(Dept.of BCA)
- Mr.Seby Jose(Dept.of Commerce)
- Ms.Surya S (Dept.of BBA)
- Ms.Jessy Daniel(Dept.of Mathematics)
- Ms.Anisha T M(Dept.of Malayalam)
- Ms.Anjana K O(Dept.of CyberForensics)
- Ms. Adhila Parveen (Psychology)
- Ms. Fathima S Farzana (English)
- Ms. Sumayya Subair (Psychology)
- Ms. Regha P Antony (Commerce)

- Ms. Asha A (English)
- Ms. Vandana Mohan (BBA)
- Ms. Sifnamol P A (Statistics)
- Ms. Harsha Mohsin N M (English)
- Mr. Sajeew Paul (BBA)
- Adv.KA Jaleel(Secretary)KMEA College of Arts & Science
- Ms.Sujitha M H(Accounts Assistant)
- Ms.Thasny M S(Administrative Assistant)
- Ward member,Edathala Panchayath
- P.T.AVice President
- Mr.Amjad(Representation from ALUMNI)
- Ms.Nazarban P N(Representation from ALUMNI)

PRINCIPAL

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science.
- 2) The Director, KMEA College of Arts & Science
- 3) Ms.Sangeetha K (The IQAC Co-ordinator)
- 4) The Administrative Officer

KMEA COLLEGE OF ARTS AND SCIENCE, KUZHIVELIPPADY, ALUVA

PROCEEDINGS OF THE PRINCIPAL

Re constitution of NAAC Activities Monitoring Committee-KMEA College of Arts and Science – Academic Year 2026-27 - Order Issued:-

KMEA Arts/P/ 439/NAAC-MON/2026-'27

Dated 01-06-2026

ORDER

In order to accelerate the NAAC related activities of KMEA College of Arts and Science, and to monitor such activities, so as to accomplish the NAAC targets, within the time limits, a "NAAC ACTIVITIES MONITORING COMMITTEE" is re-constituted, with the below detailed members on 01-06-2026. The Committee is also entrusted with the duties of planning and scheduling NAAC related Activities, in our College during the current Academic Year 2026-'27.

CONSTITUTION OF THE COMMITTEE:

- Ms.Sangeetha K (IQAC Co-ordinator)
- Ms.Dr.Sylesh S (HOD Commerce)
- Ms.Merin Stanly (HOD Psychology)
- Ms. Rubiya K B (HOD BBA)
- Ms. Dani Varkey (HOD, English)
- Mr.Sahad A A (English)
- Ms. Rajitha N (Hindi)
- Ms. Sifnamol P A (Statistics)
- Ms. Anjana K O (Cyber Forensics)
- Ms. Anisha Shaji (Administrative Officer)

P R I N C I P A L

Copy to:-

- 1) The Secretary, KMEA College of Arts and Science
- 2) The Director, KMEA College of Arts & Science
- 3) The Administrative Officer