

Criterion VI Governance, Leadership and Management



KMEA COLLEGE OF ARTS & SCIENCE

(Affiliated to M.G. University/Approved by the Govt. of Kerala)
Kuzhivelippady, Edathala P.O., Aluva, Ernakulam District
E-mail: kcoas@kmeacollege.ac.in/www.kmeaartscollege.ac.in

6.5 Internal Quality Assurance System

6.5.2 Internal Quality Assurance Cell Annual Report 2024-2025



KMEA COLLEGE OF ARTS & SCIENCE

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Principal's Message

Dear KMEA Arts Family,

The Annual Report as presented by our IQAC (Internal Quality Assurance Cell) depicts our Institution's journey towards Excellence. Our IQAC is striving best for transforming our Students to become the best personalities by Creating An ideal Academic atmosphere, within our Institution. The IQAC is more vigilant in the effective

Administration of funds raised from various sources in Academic, Co-Academic and Extra Academic Areas and also in Skill enhancement of our Students. The IQAC is moving with concrete objectives, especially in improving the Core area of Teaching - Learning Process. The Academic year 2024-2025 portrays outstanding achievements of our students in Sports and Arts. The students had participated in various MG University Competitions and Secured A grade in many of them.

The IQAC is in the forefront, with the endeavor of exhibiting our talented students in various platforms. The efforts put forward by our IQAC during the past Academic Year are admirable. I heartfully Appreciate the dedication of the IQAC, the commitments of faculty, Management and passionate students of our college, for the Achievements pertaining to the last Academic year, in accomplishing the Mission of our Institution.

Looking ahead, great prospects, with all wishes.

Regards

The Principal



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IQAC Coordinator's Message

Dear Colleagues,

The Annual Report of the Internal Quality Assurance Cell (IQAC) for the academic year 2024-25 provides an overview of our institution's commitment to improving quality, continuous growth, and academic excellence.

The IQAC has worked hard to ensure our accreditation processes meet the highest standards, closely monitoring the institution's progress and putting in place effective measures for improvement. This report highlights the results of these efforts.

It shares our quality improvement initiatives, the achievements of our students and staff, and the progress of the college. It also reflects on the milestones we've achieved and the challenges we've overcome on our path to academic excellence.

I want to thank the IQAC team, faculty, staff, and students for their dedication and effort towards our goal of continuous improvement. Special thanks to Prof. K M Abdul Karim, Principal, the IQAC team, faculty, students, the Management, and the academic community for their support in helping our institution excel.

I look forward to your continued involvement in our quality improvement efforts.

Thank you.

Warm Regards,

Sangeetha K
IQAC Coordinator



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Internal Quality Assurance Cell (IQAC) Annual Report 2024-2025

Preface

As per the guidelines of the National Assessment and Accreditation Council (NAAC), KMEA started the Internal Quality Assurance Cell (IQAC) in 2019 to improve and maintain quality. Since improving quality is an ongoing process, the IQAC has become a key part of the institution, helping it grow and improve over time.

The main aim of the IQAC is to set up a system for regular and meaningful improvements at KMEA. It plays an important role in helping KMEA during the accreditation process.

Main Tasks of IQAC:

- Set up a system for ongoing improvement in KMEA's academic performance.
- Help improve the overall quality at KMEA.
- Support KMEA's efforts to achieve academic excellence and help students succeed.
- Promote a culture of quality and apply best practices to keep improving KMEA's operations.

These efforts aim to ensure that KMEA meets and exceeds the quality standards in higher education.



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Composition of IQAC

Sl.No	Name of Faculty	Position
1	Prof. K M Abdul Karim (Principal)	Chairperson
2	Ms. Sangeetha K	IQAC Coordinator
3	Ms.Mithra Rivin	Joint Coordinator
4	Ms. Saritha C S	Joint Coordinator
5	Dr. Sylesh S	Joint Coordinator
6	Ms.Radhika Mohan	Member
7	Ms Kala A	Member
8	Ms .Mousoomi Aslam	Member
9	Adv. K A Jaleel (Management Representative)	Member
10	Adv. P A Abdul Majeed Parakkadan (Management Representative)	Member
11	Ms. Anisha Shaji (Administrative Officer)	Member
12	Ms. Neema B (Accounts Assistant)	Member
13	Ms.Thasny M S (Administrative Assistant)	Member
14	Ms .Liji (Ward member Edathala Panchayath)	Member
15	Mr. Krishnamurthy D (Representation from Alumni)	Member



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Student Profile

The students at KMEA College of Arts and Science are known for their academic success, curiosity, and variety of talents. They not only do well in their studies but also take part in different activities, helping them grow as individuals. The College celebrates their efforts with awards that show their hard work and passion for learning.

We make sure to support each student's growth by offering scholarships and financial help, making it easier for them to reach their academic goals.

KMEA also focuses on preparing students for their future careers. We connect them with top companies for internships and job opportunities, giving them the experience they need to succeed.

Our students are active in community service and leadership, showing responsibility and a desire to make a difference.

KMEA students are known for their dedication, hard work, and strength. Their success helps build the College's strong reputation, and we are proud to support them in all parts of their lives.



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Student Diversity 2024-25

Programme	Year	Gender		
		M	F	Total
BBA(Bachelor of Business Administration)	2024-2025	36	16	52
BCA(Bachelor of Computer Application)	2024-2025	21	19	40
BCom(Finance and Taxation)	2024-2025	30	21	51
BCom(Financial Markets)	2024-2025	25	8	33
BA(English Literature Communication and Journalism Model III Triple Main)	2024-2025	6	8	14
BSc Psychology	2024-2025	5	9	14



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Results 2024- 25 Academic Year

Sl. No	Programmes	Number of Students Appeared for the Final Year Examinations	Number of Students Passed in the Final Year Examinations
1	BBA(Bachelor of Business Administration)	52	20
2	BCA(Bachelor of Computer Application)	47	44
3	BCom(Finance and Taxation)	86	61
5	BA(English Literature Communication and Journalism Model III Triple Main)	16	15
Total Number of Final Year Students Appeared & Passed for the Programmes in 2024-2025 Academic Year		212	140



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Students Placed – 2024

S.NO	Name of student	Programme	Placement
1	Abdul Raof V K	BCA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
2	Faiz Ayoob	BBA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
3	Fathima Safa M	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
4	Hamdath Basheerudheen K A	BBA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
5	Hanna K Sudheer	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
6	Jasim Mohammed S A	BCA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
7	Muhammed Faiz MK	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
8	Munna KS	BBA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037



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9	Nitha Mol S	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
10	Niziya Sabeer	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
11	Parveen V Z	BCA	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
12	Shazna P S	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
13	Swabah P	BCom	Sutherland Global Services Platinum Heights, Technopolis, Plot #1, 6th Floor C-SEZ, Kakkanad, Kochi, Kerala 682037
14	Fathima Mehrin	BCom	Milma Ernakulam Cooperative Milk Producers Union Ltd , Edappally , Kochi
15	Agneesh	BBA	SNIIMS Chalacka , Ernakulam
16	Muhammed Sajid Salam	BBA	Autoban Mobility Pvt Ltd Payyappilly , Nedumbassery , aluva
17	Muhammed Althaf T.A	BA	Nexpro Global MArketing Pvt Ltd, Janatha Road, Palarivattom Ernakulam
18	Sulthana Binth Abhilash	BCom	Think Digital Leqrning Pvt Ltd Kadavil Building, Edappally , Ernakulam
19	Simiya K.S	BCom	Xylem Learning Center Medical Centre, Vennala , Enakulam



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20	Razla Razak	BCom	Dr.Thajneees Medi Care
21	Binshad	BCom	Finyltyx AI Labs
22	Farsana Kareem	BCom	Clinic 7,Kundannoor,Maradu
23	Jubiriya K B	BBA	Reliance Projects and Property Management,Ahamedabad,Gujarat



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Students Qualified State/National/International Examinations 2024-2025

Sl. No	Name	Programme	Name of institution joined
1	Amina Muhammed	MCA	Rajagiri College of Social Science , Kakkanad
2	Ibrahimkutty TA	MCA	Amritha Viswa Vidhya Peetam , Edappally
3	Nitha Fathima	MCA	SCMS School of Technology , Kalamasery
4	Fathima Ziyana	MCA	SCMS School of Technology , Kalamasery
5	Nuhain K N	MCA	MES Aimat, Aluva
6	Nowrin Noora O A	MCA	MES Aimat, Aluva
7	P J Jisna	MBA	MES Aimat, Aluva
8	Anjali Saiju	Literature and Linguistics	Sree Sankaracharya University
9	Muhammed Yasin	MBA	M.G University
10	Fathima Hannath	BCOM	St Xavavires College For Women Aluva



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11	Anas Firoz	BCOM	Vidya Bharathi Group of Institution
12	Nesma Salim	BCA	Ragagiri college of social science kalamassery
13	Mehzaque Shams	BCA	SCMS School of Technology & Management
14	Afthab .N.M	BCA	SCMS School of Technology & Management
15	Sana Abubaker	BCA	Mes College Marampally
16	Aneesha Mirza	BCOM	Mes College Marampally
17	Nahala Navas	BCA	SCMS School of Technology & Management



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Student Scholarships

Sl. No	Scheme	Government/ Government	Non- Government	Individual/ Organization	No. of Students Benefited	Amount (INR)
1	Lakshadweep Scholarship Scheme	Government		Central Government	1	45000
2	KMEA Freeship	Non Government		KMEA College of Arts And Science (Institutional)	24	1096100
Total					659	



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Faculty Profile 2024-2025

Sl. No	Name	M/F	Designation	Nature of Appointment	Department	Qualification
1	Prof K M Abdul Karim	M	Principal	Permanent	Principal	MCOM, MBA, PhD
2	Ms. Radhika Mohan	F	Assistant Professor	Permanent	Department of Commerce	MCOM, MBA
3	Ms. Saritha K M	F	Assistant Professor	Permanent	Department of Commerce	M COM
4	Ms. Reshma P R	F	Assistant Professor	Permanent	Department of Commerce	M COM
5	Ms. Jessia M J	F	Assistant Professor	Permanent	Department of Commerce	M COM
6	Ms. Jabeena M A	F	Assistant Professor	Permanent	Department of Commerce	M COM
7	Ms. Krishna Malini	F	Assistant Professor	Permanent	Department of Commerce	MCOM, NET
8	Ms. Seby Jose	M	Assistant Professor	Permanent	Department of Commerce	MCOM, SET, NET
9	Ms. Mithra Rivin	F	Assistant Professor	Permanent	Department of Commerce	B COM, MIB
10	Ms. Anju Preman	F	Assistant Professor	Permanent	Department of Commerce	MCOM, SET
11	Dr. Deepa K Gopalan	F	Assistant Professor	Permanent	Department of Commerce	PhD, MCOM, BED, NET
12	Dr. Sylesh S	M	Assistant Professor	Permanent	Department of Commerce	M.Com PhD
13	Ms. Sangeetha K	F	Assistant Professor	Permanent	Department of Computer Application	MCA
14	Ms. Faseela P Ismail	F	Assistant Professor	Permanent	Department of Computer Application	MCA, MPHIL



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15	Mr. Bittu Kurian Babu	M	Assistant Professor	Permanent	Department of Computer Application	MCA, MBA
16	Teenu P babu	F	Assistant Professor	Permanent	Department of Computer Application	MCA
17	Naziya P M	F	Assistant Professor	Permanent	Department of Computer Application	MCA
18	Dr.Ansalna Muhammed	F	Assistant Professor	Permanent	Department of Business Administration	M. Com, Ph.D
19	Ms. Dani Varkey	F	Assistant Professor	Permanent	Department of English	MA, BED
20	Ms. Rejitha P R	F	Assistant Professor	Permanent	Department of English	MA, BED, NET, SET
21	Mr. Sahad A A	M	Assistant Professor	Permanent	Department of English	MA, MPHIL
22	Ms.Mousoomi Aslam	F	Assistant Professor	Permanent	Department of English	MA ENGLISH, NET
23	Poojamol Shaji	F	Assistant Professor	Permanent	Statistics	BED, MSC
24	Ms. Rejitha N	F	Assistant Professor	Permanent	Hindi	MA, BED
25	Ms. Anisha T M	F	Assistant Professor	Permanent	Malayalam	MA, BED
26	Nayana Babu	F	Assistant Professor	Permanent	Department of English	MA
28	Reenu Rajan	F	Assistant Professor	Permanent	Department of English	MA



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Faculty Participation in Orientation/ Refresher/ Faculty Development Programmes/ Short Term Courses /Online FDP

Sl. No	Name	Designation	Title of the Programme	Dates (DD/MM/YYYY)
1	Ms. Naziya P M	Assistant Professor	FDP on Effective Research and Proposal Writing Strategies	09.12.2024 to 24.12.2024
2	Ms. Merin Stanly	Assistant Professor	Five Days Faculty Development Programme on "Publish to Progress"	09.12.2024 to 24.12.2024
3	Ms. Faseela P Ismail	Assistant Professor	FDP on AI in Research and Academics	25.11.2024 to 29.11.2024
Total				3

Faculty Participation in Conferences/ Workshop/Seminars/ Membership in Professional Bodies

Sl. No	Name	Designation	Programme
1	Ms.Mithra Rivin	Assistant Professor	ICSSR Sponsored Seminar on Integrating Indigenous Knowledge Systems in sustainable Tourism
2	Ms.Naziya	Assistant Professor	International Conference on Artificial Intelligence and Machine Learning
3	Ms.Merin Stanly	Assistant Professor	Three Days Seminar on "Reflections in Psychology Research"
4	Sahad A A	Assistant Professor	International Seminar on Indian contribution to Quran Translation



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5	Ms.Sangeetha K	Assistant Professor	International Conference on Artificial Intelligence and Machine Learning
Total : 5			

Institutions Collaborated with KMEA 2023-24

Sl. No	Institutions	MoU/ Linkage	Date	Duration	Purpose
1	MoU between BA English, KMEA College of Arts and Science and St.Mary's College Thuruthiply	Linkage	16/01/2025 to 15/01/2026	1 year	Faculty Exchange Programme
Total					1



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Certificate Courses Offered 2023-2024

Add on /Certificate /Value added Programmes offered and online MOOC Programmes like SWAYAM, NPTEL etc. Programmes offered

Sl. No	Name of the Course	Enrolled	Completed
1	MOOC Course in Organic Farming	97	88
2	Certificate Course on Fundamentals of Gender Economics	107	98
3	Certificate Course in Event Management	107	95
4	Certificate Course on Google Workspace Specialization	48	45
5	Certificate Course on Essential Computer Setup and Office Productivity Tools	40	31
6	Certificate Course on Version Control Systems	47	40
7	Certificate Course on English in Daily Life	25	25
8	Certificate Course in Introduction to Film Production and Storytelling	14	14
9	Certificate Course on Psychology Of Exceptional Children	14	14
10	Certificate Course in Office Administration and Management	20	20
Total			470



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QUALITY INITIATIVES OF IQAC

1. :Counseling Session for kudumba sree Harithakarma sena at kkakkathuruth Panchayath

The Department of Commerce organized a Counseling Session for Kudumbashree Haritha Karma Sena members at Kakkathuruth Panchayath on 28th February 2026 as part of its extension and community outreach initiatives. The programme aimed to provide psychological support, stress management techniques, and motivation to the participants engaged in waste management and environmental activities.

The session was conducted with the active participation of Haritha Karma Sena members, faculty, and students. The counselling programme focused on addressing the challenges faced by the workers, including work-related stress, social stigma, and health concerns. It also emphasized the importance of mental well-being, self-confidence, and positive thinking.

The session was led by a resource person experienced in counselling and mental health awareness. Interactive activities, discussions, and practical tips were included to help participants cope with stress and improve their emotional resilience. The importance of maintaining a balance between personal and professional life was also highlighted. The programme provided a platform for participants to openly share their experiences and concerns. It helped in boosting their morale and encouraged them to continue their valuable service to society with renewed confidence and motivation.





KMEA COLLEGE OF ARTS & SCIENCE

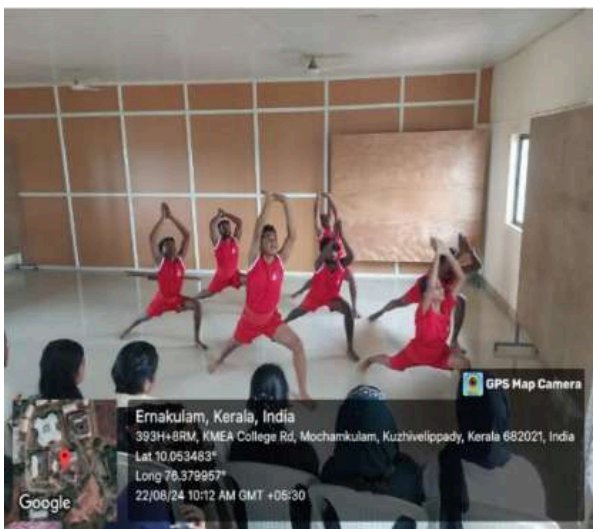
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2. Kalarippayattu Workshop

The Kalarippayattu workshop was conducted on 22nd August 2024 by the Department of Malayalam, Department of Physical education and Cultural Club in association with NSS and IQAC with the aim of promoting awareness about Kerala's traditional martial art form and encouraging physical fitness among students. The session was led by experienced practitioners who introduced participants to the fundamentals of Kalarippayattu, including basic body conditioning exercises, flexibility training, and simple self-defense techniques. Demonstrations of advanced movements and traditional weapon usage were also presented to give students a broader understanding of the art form. 50 students actively participated in the workshop, showing enthusiasm and interest throughout the session, while NSS volunteers efficiently coordinated the event. The program not only helped students gain practical exposure to an ancient martial tradition but also instilled values such as discipline, confidence, and teamwork. Overall, the workshop was a successful initiative that blended cultural education with physical training and inspired students to appreciate and explore traditional practices further.



3. One Day Seminar on Personality Development

The Women Cell of KMEA College of Arts and Science in association with IQAC organized a One Day Seminar on "Personality Development" on 16/12/2024 at 9:30 AM in the College Auditorium. The programme was conducted with the aim of enhancing the personal and professional skills of students and empowering them to build confidence and self-awareness.



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The seminar was inaugurated by Prof. K. M. Abdul Karim, Principal of the college, who emphasized the importance of personality development in shaping students' careers and overall growth. The session was led by Junaid Abdul Nazar, Resource Person and Trainer at Proficient Mind, who delivered an insightful talk on communication skills, confidence building, and positive thinking. Another session was handled by Fathimath Shamana K, Life Skill Master Trainer, who focused on emotional intelligence, self-motivation, and interpersonal skills.

The speakers used practical examples and real-life situations to make the sessions more engaging and impactful. Overall, the seminar was highly informative and beneficial. It helped students to understand the importance of developing a strong personality and equipped them with essential life skills needed for academic and professional success. The programme concluded with positive feedback from participants, making it a successful initiative by the Women Cell and IQAC.



4. Workshop on GST

A workshop on Goods and Services Tax (GST) was organized by the Department of Commerce on 22/08/2024 at Smart Room, KMEA College of Arts and Science. The programme aimed to enhance students' understanding of the GST system and its practical implications in the business

Environment. The session was led by Anjali Babu, CA Inter Qualified, Sagesh Kumar Associates a reputed expert in taxation and finance. The workshop began with a formal inauguration by Prof. (Dr.) K M Abdul Karim, Principal, followed by a welcome address by the coordinator Radhika Mohan, HoD Department of Commerce. The resource person introduced the concept of GST, explaining its significance as a comprehensive indirect tax that replaced multiple cascading



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taxes in India. During the session, key topics such as the structure of GST, types of GST (CGST, SGST, IGST), registration process, filing of returns, and input tax credit were discussed in detail. The speaker also highlighted the benefits of GST, including transparency, simplification of the tax system, and ease of doing business.



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P G DEPARTMENT OF COMMERCE

**IN ASSOCIATION WITH CAPABILITY DEVELOPMENT AND
SKILL ENHANCEMENT CELL, IIC AND IQAC**

ORGANIZES

A WORKSHOP ON GST

Inauguration



Principal
Prof. K M Abdul Karim

Resource Person



Anjali Babu
CMA Inter Qualified,
Employee in Sughesh Kumar
Associates

DATE: 22/08/2024

Venue: Smart Room

Co-Ordinators:

Radhika Mohan
HOD, P.G Department of Commerce

Dr. Sylesh S
Asst. Professor, P.G Department of
Commerce



5. One Day Seminar on Women Entrepreneurship

The Women Cell of KMEA College of Arts and Science, in association with IQAC, organized a seminar on “Women Entrepreneurs” on 12/03/2025 at 1:00 PM as part of the celebration of International Women’s Day. The programme was conducted with the objective of inspiring and empowering students, especially women, to explore entrepreneurial opportunities and develop leadership skills.

The seminar was inaugurated by Prof. K. M. Abdul Karim, Principal of the college, who highlighted the importance of women’s participation in entrepreneurship and their role in economic development. The keynote session was delivered by Ms. Neethu Jithesh, an influencer and entrepreneur, who shared her personal journey, challenges, and achievements in the field of entrepreneurship. Her talk motivated students to pursue their ambitions with confidence and determination. The session covered various aspects of entrepreneurship, including idea generation, business planning, financial management, and the importance of digital platforms in modern business. The speaker also emphasized the need for resilience, creativity, and continuous learning to succeed in entrepreneurial ventures.



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(Affiliated to M.G. University/Approved by the Govt. of Kerala)

Kuzhivelippady, Edathala P.O., Aluva, Ernakulam District

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6. Soft Skill Training – MAMS Academy

This program equips participants with essential soft skills to thrive in the future workplace. Focus areas include communication, teamwork, adaptability, and problem-solving. Participants will learn to navigate workplace challenges, build strong relationships, and boost their employability. The SoftSkill program held on 12th March, 2025, was a resounding success, with 24 students actively participating in the insightful session. The initiative, organized by the Career Guidance and Placement Cell in collaboration with the Internal Quality Assurance Cell (IQAC), aimed to provide comprehensive career guidance to students.



Photo1



Photo2



photo3



Photo4



7. Language and Communication Skill – Edroots

Effective communication is the foundation of success, enabling individuals to convey ideas, build



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trust, and drive results. By mastering clear articulation, active listening, and adaptability, one can navigate challenges, foster strong relationships, and achieve personal and professional goals. It's the key to unlocking collaboration, innovation, and growth – making it an essential skill for thriving in today's fast-paced world. The program held on 6th March, 2025, was a resounding success, with 38 students actively participating in the insightful session. The initiative, organized by the Career Guidance and Placement Cell in collaboration with the Internal Quality Assurance Cell (IQAC), aimed to provide comprehensive career guidance to students.

Photo1



Photo2



hoto3



Photo4

