KMEA COLLEGE OF ARTS & SCIENCE

Kuzhivelippady, Edathala P.O., Aluva - 683561 Phone : 0484-2411041 E-mail: kcoas@kmeacollege.ac.in Website : kmeaartscollege.ac.in <u>Admissions - 2022-2023</u>

PROSPECTUS

KMEA College of Arts and Science, Kuzhivelippady, Edathala P.O., is a Minority Higher Educational Institution, affiliated of M.G. University, Kottayam and approved by the Govt. of Kerala. KMEA is a pioneer Educational Agency in the State of Kerala, running a number of outstanding Educational Institutions in the fields of Arts, Commerce, Science, Technology and Engineering. KMEA College of Arts and Science, Kuzhivelippady and other sister institutions are situated in 25 acres of ferocious land located in a serene beauty of nature at Kuzhivelippady.

We give more attention for the Academic Progress of the students along with developing their in-born talents, through providing them to involve in Extra-Curricular and Co-Curricular Activities. A number of Clubs, Cells, Associations etc. are functioning under the competitive faculty members. We are conducting Inter Collegiate Arts and Sports Competitions, every year and many other outstanding events.

KMEA Arts and Science College has got a strong and full -fledged Career Guidance and Placement Unit (CGPU) with a full time Placement Officer. Regular placement oriented training programs are imparted to all the streams of students from Ist semester onwards, during their studies. We have a tremendous and appreciable records of placements of students of various categories, during the past Academic Years, absorbing them in many Multi National Companies and many other Organizations, Another outstanding advantage of KMEA College of Arts Science is that it is located at the Centre of the nearby towns, Aluva, Kalamassery, Kakkanad, Pallikkara, Kolenchery, Pukkattupady, Perumbavoor, Kizhakkambalam, Edappally etc. The College enjoys plenty of transportation facilities, so that the students can easily reach College, using enormous fleet of line bus services. in addition to the College Buses facilities.

We enjoy well qualified, experienced, committed faculty, excellent academic atmosphere and fascinating campus..

OUR VISION

To impart value based quality education, upon a strong base of trust in God, Integrity of character, Social commitments and to become a recognized premier Academic Centre of Research and learning par excellence.

OUR MISSION

To equip our students for facing all sorts of modern challenges in the economy, through providing holistic excellent education by inculcating spiritual and moral values and to transform them socially useful citizens of India.

PROGRAMMES OFFERED

Under Graduate Programs

- 1. B.Com (Finance & Taxation) Model II
- 2. B.Com (Computer Applications) Model II
- **3**. BBA
- **4.** BCA
- 5. BA (English Literature, Communication, Journalism) (Triple Main)

Post - Graduate Programs

- 1. M.Com (Financial Management)
- 2. M.Com (Management & Information Technology)

ADMISSION RELATED REGULATIONS

- (a) Out of the total seats, 50% seats are filled by the CAP formalities by M G University and 50% seats are filled by Management, on the basis of merit of the applicants (From Management Quota Merit List)
- (**b**) Candidates seeking Admissions under Management Quota are directed to REGISTER in the free registration space at the top of the Home Page of the College Website. Or contact the Help Desk Phone Number. 96 56 04 10 42.
- (c) Application for the Management Seats will be distributed from College Office on payment of a prescribed fee or can be downloaded from the College Website:
 www.kmeaartscollege.ac.in after the publication of the Plus two results.

GENERAL RULES OF ADMISSIONS

- Students are usually admitted to the 1st Semester of the UG and PG Programmes
- Students may also be admitted to other Semesters also, subject to sanction from M.G University, and on the basis of availability of seats in the class.
- Students are admitted in Under-Graduate Programme and Post-Graduate Programmes during the Academic Year 2021-2022, strictly following the rules of Admission process, envisaged by M.G University, Kottayam.(CAP)
- Students who are seeking Admissions under Management Quota ,may apply Online in the College Website (kmeaartscollege.ac.in/Register Online), at the same time, the student will have to submit a filled up application in College, which is available in College Office, on Payment of prescribed Application Fee.
- Applicants seeking Admissions for U.G. Programme, must have passed the Qualifying Examination with at least 45% marks in aggregate.
- Applicants seeking Admissions under PG Programme must have passed the Qualifying Examination, with at least 55% marks in aggregate.
- Students, who are seeking Admissions under Merit, must apply in the Admission Portal of M.G University, Kottayam. CAP (Centralised Allotment Process)
- Candidates seeking admissions must produce T .C, Conduct certificates from the institution they last attended, Migration Certificates, Qualifying Certificates and Consolidated Mark list, in original at the time of taking Admission.
- Candidates seeking admissions to the College from other Universities must apply for Recognition from the Mahatma Gandhi University, Kottayam.
- Candidate who gets Admission in the College is required to pay Tuition Fee due at the time of Admission, and all other Fee prescribed by the College. Fee once remitted will not be refunded.
- Any candidate, who found to have obtained Admission by false representation, shall be summarily dismissed from College and shall forfeit whatever fee he/she had paid.
- A student applying for Transfer Certificate will not be given the Certificate unless he/ she pays all fee and other dues to College. Usually Transfer Certificates are, not issued to the students before the completion of their Programme of study.
- A late of Rs.25/- will be charged, per year, from a student who fails to apply for T.C.in time.
- Students who have left the College with T.C are not eligible to get a second one in any case. However duplicate Certificate will be issued on production of an Affidavit signed by a Judicial First Class Magistrate and a fee of Rs.50/- will be charged for the same.
- A student applying for the release of any document from College must have cleared all fee and dues to College.
- A fee of Rs.100/- will be charged for a document that needs reference to the record older than five years.

FEE FOR THE PROGRAMMES

Tuition Fee and Other Fee are collected from students as per the fee structure and norms fixed by M.G.University Kottayam. Students will have to remit the semester fee, at the beginning of each semester, without fail.

DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

- S.S.L.C Book (Original)(five attested copies)
- Mark list of Qualifying Examination(Plus Two) (Original)(five attested copies)
- Transfer Certificate (Original)
- Conduct Certificate (Original)
- Migration Certificate(Original)
- Five Passport Size Photograph(Color)
- Community Certificate and Income Certificate(Original if any)
- NCC/NSS/Scout and Guide(Original if any)
- Course Discontinuity Certificate if any(Original)(five copies)

